

Kendriya Vidyalaya AFS Chandinagar

FORM FOR REGISTRATION OF FIRMS
FOR THE PERIOD OF ONE YEAR W.E.F. 01.04.2019 TO 31.03.2020

To
The Principal
KV AFS Chandinagar Baghpat

Sub: - registration of firms/agencies for supply/service of printing & stationary.

1. Name & address of firm :- _____
2. Telephone number with std code a) Landlines - _____
b) Mobile - _____
3. Name of the owner of the firm with address :- _____
4. GST, TIN, TAN number of the firm VAT NO _____
(Attached photocopy of registration) TIN NO _____
TAN NO _____
GST NO _____
5. PAN number of owner :- _____
6. Copies of return of VAT/TIN/TAN/GST/Income tax return:- _____
of last 3 years should be attached with format
7. Email ID of firm :- _____
8. Bank A/c No. of form (Attach photocopy of bank passbook first page) :- _____
9. Name of bank & branch address :- _____
10. IFSC code of bank :- _____
11. EPF, ESI registration (for security conservancy & guard services):- _____
12. FSSAI license for canteen services :- _____
13. Service tax no. for registration no. for transportation /canteen services :- _____
14. Details of experience & place of work during the last 03 years

Institution where rendered service / supplied articles	Period	Name of supplies / service	If contract cancelled before expiry, mention reason

8. Name & address for bank guarantee _____

Date :- _____ Signature of owner of the firm & seal

NOTE: Without TIN/PAN/GST and VAT number, no firm will be registered. The Vidyalaya reserves the right to cancel the name of the supplier/firm/service provider from its approved lists at its absolute discretion without assigning any reason.

Undertaking

I Mr./Ms. _____ Proprietor of M/S _____ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information / supporting document furnished by me found to be incorrect / false, the offer of my contract will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place: _____ Signature _____

Date: _____ Name of Proprietor _____

Seal of the Firm _____